

**SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)**  
**FINANCIAL STATEMENTS**  
**MARCH 31, 2025**

**SUMMARY**

Independent Auditor's Report	1 - 3
Appendix to Independent Auditor's Report – Description of the Auditor's Responsibilities for the Audit of the Financial Statements	4
Statement of Operations	5
Changes in Net Assets	6
Statement of Cash Flows	7
Balance Sheet	8
Notes to Financial Statements	9 - 15
Additional Information	16

## **INDEPENDENT AUDITOR'S REPORT**

To the Directors of  
SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)

### *Qualified Opinion*

We have audited the financial statements of SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC) (the organization), which comprise the balance sheet as at March 31, 2025, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2025, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### *Basis for Qualified Opinion*

In common with many not-for-profit organizations, the Organization derives revenue from trainings, events and member fees the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2025 and 2024, current assets as at March 31, 2025 and 2024, and net assets as at April 1st, 2024 and 2023, and March 31, 2025 and 2024. We therefore expressed a qualified audit opinion on the financial statements for the year ended March 31, 2024, due to the possible effects of this scope limitation.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Other Information*

Management is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is included in the appendix of this auditor's report. This description, which is located at page 4, forms part of our auditor's report.

*Brodeur & Létourneau CPA S.E.N.C.R.L.<sup>1</sup>*

Mont-Saint-Hilaire  
June 18, 2025

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<sup>1</sup> By Jonathan Dionne, CPA auditor

## **APPENDIX TO INDEPENDENT AUDITOR'S REPORT**

### **Description of the Auditor's Responsibilities for the Audit of the Financial Statements**

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)****STATEMENT OF OPERATIONS****YEAR ENDED MARCH 31, 2025**

5

	2025	2024
	<u>\$</u>	<u>\$</u>
<b>REVENUES (APPENDIX A)</b>		
Subsidies	821,777	828,426
Memberships, donations, activities and other revenues	13,495	9,942
Amortization of deferred subsidies related to property, plant and equipment	<u>798</u>	<u>776</u>
	<u>836,070</u>	<u>839,144</u>
<b>EXPENSES (APPENDIX B)</b>		
Salaries and fringe benefits	519,941	539,548
Professional and consultant fees	44,818	67,804
Advertising and promotion	7,891	8,879
Special projects	16,185	14,192
Materials and supplies	30,482	28,589
Rent, insurance and utilities	97,023	102,226
Audit and bookkeeping	17,521	18,907
Bursary recipient	12,000	10,000
Travel and accomodation	30,725	18,480
Subcontracts	40,540	21,585
Community fair	859	4,000
General administration	5,891	3,352
Bank charges	1,088	254
Amortization of property, plant and equipment	<u>798</u>	<u>776</u>
	<u>825,762</u>	<u>838,592</u>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<u><u>10,308</u></u>	<u><u>552</u></u>

**SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)**

**CHANGES IN NET ASSETS**

**YEAR ENDED MARCH 31, 2025**

**6**

	2025	2024
	<u>\$</u>	<u>\$</u>
<b>BALANCE, BEGINNING OF YEAR</b>	4,692	4,140
EXCESS OF REVENUES OVER EXPENSES	<u>10,308</u>	<u>552</u>
<b>BALANCE, END OF YEAR</b>	<u><u>15,000</u></u>	<u><u>4,692</u></u>

**SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)****STATEMENT OF CASH FLOWS****YEAR ENDED MARCH 31, 2025**

7

	2025	2024
	<u>\$</u>	<u>\$</u>
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	10,308	552
Non-cash items:		
Amortization of property, plant and equipment	798	776
Amortization of deferred subsidies related to property, plant and equipment	<u>(798)</u>	<u>(776)</u>
	10,308	552
Net change in non-cash items related to operating activities:		
Rent deposit	2,800	-
Sales taxes receivable	1,983	(7,364)
Subsidies receivable	(3,071)	(280,983)
Accounts payable	(5,094)	23,230
Deferred subsidies	<u>(47,363)</u>	<u>240,742</u>
<b>DECREASE IN CASH AND CASH EQUIVALENTS</b>	(40,437)	(23,823)
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>59,346</u>	<u>83,169</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u>18,909</u></u>	<u><u>59,346</u></u>

Cash and cash equivalents consist of cash.

**SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)****BALANCE SHEET****AS AT MARCH 31, 2025****8**

	2025	2024
	<u>\$</u>	<u>\$</u>
<b>ASSETS</b>		
CURRENT ASSETS		
Cash balance	18,909	59,346
Sales taxes receivable	11,366	13,349
Subsidies receivable (Note 3)	<u>736,617</u>	<u>562,701</u>
	766,892	635,396
RENT DEPOSIT	-	2,800
SUBSIDIES RECEIVABLE (Note 3)	757,605	928,450
PROPERTY, PLANT AND EQUIPMENT (Note 4)	<u>4,321</u>	<u>3,105</u>
	<u>1,528,818</u>	<u>1,569,751</u>
<b>LIABILITIES</b>		
CURRENT LIABILITIES		
Accounts payable (Note 6)	56,895	61,989
Deferred subsidies (Note 7)	<u>709,421</u>	<u>571,515</u>
	766,316	633,504
DEFERRED SUBSIDIES (Note 7)	743,180	928,450
DEFERRED SUBSIDIES RELATED TO PROPERTY, PLANT AND EQUIPMENT (Note 8)	<u>4,322</u>	<u>3,105</u>
	1,513,818	1,565,059
<b>NET ASSETS</b>		
NET ASSETS	<u>15,000</u>	<u>4,692</u>
	<u>1,528,818</u>	<u>1,569,751</u>

**APPROVED BY,**

\_\_\_\_\_, Director

\_\_\_\_\_, Director

**1. STATUTES OF INCORPORATION AND NATURE OF ACTIVITIES**

SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC) was incorporated August 19, 2011 as a non profit organization under part 3 of the Loi sur les compagnies of Quebec to provide information and referral services to the English-speaking community and promote the use of health and social services offered by public institutions.

**2. SIGNIFICANT ACCOUNTING POLICY**

The organization applies the Canadian accounting standards for not-for-profit organizations.

**USE OF ESTIMATES**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the amounts recognized as revenues and expenses for the periods covered. Actual results may differ from these estimates. The critical estimates relate to the useful lives of property, plant and equipment subject to amortization.

**REVENUE RECOGNITION**

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

- Activity revenue is recognized when the activities take place ;
- Membership revenue is recognized as prorated in the financial exercise to which they relate ;
- Donations are recognized as revenue when received.

**CONTRIBUTIONS RECEIVED AS SERVICES**

Volunteers spend many hours per year helping the organization maintain provision of its services. Due to the difficulty of determining the fair value of the subsidies received in the form of services, these are not recognized in the financial statements.

**INCOME TAX**

As a charitable organization, the organization is exempt from income tax.

**2. SIGNIFICANT ACCOUNTING POLICY (continued)**

**FINANCIAL INSTRUMENTS**

*Initial measurement*

The organization initially measures its financial assets and liabilities originated or exchanged in arm's length transactions at fair value. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the organization is in the capacity of management, are initially measured at cost.

The cost of a financial instrument in a related party transaction depends on whether the instrument has repayment terms. When the instrument has repayment terms, cost is determined using the undiscounted cash flow(s), excluding interest and dividend payments, of the instrument less any impairment losses previously recognized. When the instrument does not have repayment terms, the cost is determined using the consideration transferred or received by the organization in the transaction.

*Subsequent measurement*

The organization subsequently measures all its financial assets and liabilities at cost or amortized cost.

Financial assets measured at amortized cost include cash and subsidies receivable.

**PROPERTY, PLANT AND EQUIPMENT**

Property, plant and equipment are accounted for at cost. Amortization is calculated using the declining balance method at the rate of 20%.

**IMPAIRMENT OF LONG-LIVED ASSETS**

Property, plant and equipment subject to amortization are tested for recoverability whenever events or changes in circumstances indicate that their carrying amount may not be recoverable. An impairment loss is recognized when the carrying amount of the asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. The impairment loss is measured as the amount by which the carrying amount of the long-lived asset exceeds its fair value.

**CASH AND CASH EQUIVALENTS**

The organization's policy is to present bank balances under cash and cash equivalents, including bank overdrafts when bank balances that fluctuate frequently from being positive to overdrawn.

**SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)****NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2025****11****3. SUBSIDIES RECEIVABLE**

	2025	2024
	<u>\$</u>	<u>\$</u>
Gobal mission - Canada - PCH	165,000	-
Global mission - CHSSN - ERCC	253,000	460,000
Project - CHSSN Network	566,875	760,130
Project - CHSSN Bright Beginnings	144,500	144,500
Project - CHSSN Wellness Center	137,090	2,360
Project - CHSSN Youth Mental Health	4,000	3,000
Project - CHSSN Mental Health	-	5,000
Project - CHSSN HEY	61,500	1,500
Project - McGill Retention	111,654	28,000
Project - McGill Conversation	-	6,000
Project - RDN Employment	40,095	-
Project - APPUI	6,878	75,661
Project - Éducaloi	-	5,000
Project - Busy Box	<u>3,630</u>	<u>-</u>
	1,494,222	1,491,151
Subsidies receivable during the next financial exercise	<u>736,617</u>	<u>562,701</u>
Long term subsidies receivable	<u><u>757,605</u></u>	<u><u>928,450</u></u>

**SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)****NOTES TO FINANCIAL STATEMENTS****MARCH 31, 2025**

12

**4. PROPERTY, PLANT AND EQUIPMENT**

	2025		2024	
	Cost \$	Accumulated amortization \$	Net book value \$	Net book value \$
Office furniture	<u>7,714</u>	<u>3,393</u>	<u>4,321</u>	<u>3,105</u>

**5. BANK LOAN**

The organization has a Desjardins line of credit for an authorized amount of \$ 25,000 (2024 : \$ 25 000). As at March 31, 2025, the amount available is \$ 25,000 (2024 : \$ 25 000).

**6. ACCOUNTS PAYABLE**

	2025 \$	2024 \$
Accounts payable	11,358	769
Accrued liabilities	15,524	15,500
Salaries and vacations payable	28,014	42,072
Government remittances	<u>1,999</u>	<u>3,648</u>
	<u>56,895</u>	<u>61,989</u>

**SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)**

**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2025**

13

**7. DEFERRED SUBSIDIES**

Deferred subsidies represent unspent resources received during the year to cover expenses for the subsequent year. Changes in the deferred subsidies balance are as follows :

	Balance, beginning of the year \$	Amount received \$	Amount recognized as revenue \$	Short term deferred subsidies \$	Balance, end of the year \$
Global mission - Canada - PCH	-	247,500	(67,000)	(98,000)	82,500
Global mission - CHSSN - ERCC	460,000	-	(230,000)	(230,000)	-
Project - CHSSN Network	737,000	-	(184,250)	(184,250)	368,500
Project - CHSSN Bright Beginnings	185,000	-	(45,000)	(35,000)	105,000
Project - CHSSN Wellness Center	-	194,700	(63,900)	(67,900)	62,900
Project - CHSSN HEY	-	75,000	(15,000)	(15,000)	45,000
Project - CISSS Éclaireur	2,582	13,765	(11,600)	(4,747)	-
Project - McGill Retention	28,000	111,654	(28,000)	(36,174)	75,480
Project - McGill Conversation	6,000	-	(6,000)	-	-
Project - RDN Employment	-	72,900	(36,450)	(36,450)	-
Project - APPUI	68,783	-	(68,783)	-	-
Project - Éducaloi	5,000	-	(5,000)	-	-
Project - SHARP	7,600	-	(1,900)	(1,900)	3,800
	<u>1,499,965</u>	<u>715,519</u>	<u>(762,883)</u>	<u>(709,421)</u>	<u>743,180</u>

# SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)

## NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2025

14

### 8. DEFERRED SUBSIDIES RELATED TO PROPERTY, PLANT AND EQUIPMENT

	2025	2024
	\$	\$
Balance, beginning of the year	3,105	3,881
PLUS : Amount received related to the following years	2,014	-
MINUS : Amount recognized as revenue during the year	<u>(797)</u>	<u>(776)</u>
	<u>4,322</u>	<u>3,105</u>

### 9. CONTRACTUAL OBLIGATIONS

The commitment of the organization under leases agreement aggregates to \$94,794. The instalments over the next four years are the following:

	\$
2026	42,003
2027	32,330
2028	11,692
2029	8,769

### 10. FINANCIAL INSTRUMENTS

#### FINANCIAL RISKS

The significant risks arising from financial instruments to which the organization is exposed as at March 31, 2025 are detailed below.

#### CREDIT RISK

Credit risk is the risk that one party to a financial asset will cause a financial loss for the organization by failing to discharge an obligation. The organization's credit risk is mainly related to subsidies receivable.

#### LIQUIDITY RISK

Liquidity risk is the risk that the organization will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect through its accounts payable.

**11. EVENTS AFTER THE REPORTING DATE**

As of May 2, 2025, an agreement was signed with the CHSSN for the funding of the Youth Mental Health Initiative program. The total amount provided under the agreement is \$90,000 and covers the period from April 1, 2025, to March 31, 2028. No amount related to this agreement has been recorded in the financial statements.

Also, as of April 30, 2025, an agreement was signed with Éducaloi for the funding of the Community Mobilization Project. The total amount provided under the agreement is \$10,400 and covers the period from April 1, 2025, to September 14, 2026. No amount related to this agreement has been recorded in the financial statements.

SOUTH SHORE ASSISTANCE AND REFERRAL CENTER (SSARC)

ADDITIONAL INFORMATION  
FOR THE PERIOD ENDED MARCH 31, 2025

APPENDIX A - SUBSIDIES

	March 31, 2025																March 31, 2024	
	Federal								Fondation Lucie et André Chagnon						Total	Total		
	CHSSN				PCH	MCGILL			MSSS	APPUI	SRQEA	RDN	ÉDUCALOI	CHSSN				
	General	Network	Hey	SHARP	Program	Retention	Bursary	Conversation	Éclairéur	APPUI	ERCC	Wellness Center	Employment	Éducaloi	Mental Health	Bright Beginning	Total	Total
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Subsidies	8 909	182 236	15 000	1 900	67 000	28 000	12 000	6 000	11 600	68 783	230 000	63 900	36 450	5 000	40 000	45 000	821 777	828 426
Memberships, donations, activities and other revenues	13 495	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13 495	9 942
Rental income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization of deferred subsidies related to property, plant and equipment	-	798	-	-	-	-	-	-	-	-	-	-	-	-	-	-	798	776
	<u>22 403</u>	<u>183 033</u>	<u>15 000</u>	<u>1 900</u>	<u>67 000</u>	<u>28 000</u>	<u>12 000</u>	<u>6 000</u>	<u>11 600</u>	<u>68 783</u>	<u>230 000</u>	<u>63 900</u>	<u>36 450</u>	<u>5 000</u>	<u>40 000</u>	<u>45 000</u>	<u>836 070</u>	<u>839 144</u>

APPENDIX B - EXPENSES

	March 31, 2025																March 31, 2024	
	Federal								Fondation Lucie et André Chagnon						Total	Total		
	CHSSN				PCH	MCGILL			MSSS	APPUI	SRQEA	RDN	ÉDUCALOI	CHSSN				
	General	Network	Hey	SHARP	Program	Retention	Bursary	Conversation	Éclairéur	APPUI	ERCC	Wellness Center	Employment	Éducaloi	Mental Health	Bright Beginning	Total	Total
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Salaries and fringe benefits	-	125 282	5 286	-	34 939	22 000	-	4 000	-	49 088	159 531	33 900	31 516	5 000	27 000	22 400	519 941	539 548
Professional and consultant fees	-	4 815	3 000	-	2 970	-	-	-	3 085	12 420	10 528	3 000	1 000	-	2 000	2 000	44 818	67 804
Licenses, memberships, and contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	38
Advertising and promotion	-	-	800	-	2 832	-	-	-	-	800	2 459	-	-	-	-	1 000	7 891	8 879
Special projects	375	-	-	-	270	2 000	-	2 000	6 275	-	3 871	-	1 395	-	-	-	16 185	14 192
Materials and supplies	-	5 287	1 714	-	5 250	3 179	-	-	200	1 400	1 000	3 000	1 015	-	2 000	6 438	30 482	28 589
Rent, insurance and utilities	3 519	31 506	-	1 900	5 117	-	-	-	-	1 000	46 982	5 000	-	-	-	2 000	97 023	102 226
Audit and bookkeeping	-	7 401	-	-	7 620	-	-	-	-	-	2 500	-	-	-	-	-	17 521	18 907
Bursary recipient	-	-	-	-	-	-	12 000	-	-	-	-	-	-	-	-	-	12 000	10 000
Travel and accommodation	-	7 087	200	-	6 995	821	-	-	25	800	3 129	8 081	1 524	-	2 000	63	30 725	18 480
Subcontractors	7 443	-	4 000	-	79	-	-	-	-	-	-	10 919	-	-	7 000	11 100	40 540	21 585
Community fair	-	859	-	-	-	-	-	-	-	-	-	-	-	-	-	-	859	4 000
General administration	92	-	-	-	509	-	-	-	2 015	3 275	-	-	-	-	-	-	5 891	3 314
Bank charges	669	-	-	-	419	-	-	-	-	-	-	-	-	-	-	-	1 088	254
Amortization of property, plant and equipment	-	798	-	-	-	-	-	-	-	-	-	-	-	-	-	-	798	776
	<u>12 097</u>	<u>183 033</u>	<u>15 000</u>	<u>1 900</u>	<u>67 000</u>	<u>28 000</u>	<u>12 000</u>	<u>6 000</u>	<u>11 600</u>	<u>68 783</u>	<u>230 000</u>	<u>63 900</u>	<u>36 450</u>	<u>5 000</u>	<u>40 000</u>	<u>45 000</u>	<u>825 762</u>	<u>838 592</u>
Excess (deficiency) of revenues over expenses	<u>10 307</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10 308</u>	<u>552</u>